

SOUTHSIDE SPORTS AND SOCIAL CLUB

CONSTITUTION

Introduction

The Southside Sports and Social Club is a non-profit organization founded in 1990, in Winnipeg, Manitoba, Canada.

ARTICLE I – NAME

1. This organization shall be known as SOUTHSIDE SPORTS AND SOCIAL CLUB, hereafter referred to as Club in this document.

ARTICLE II – AIMS AND OBJECTIVES

1. To generate interest and participation in activities that would provide for better co-operation and understanding amongst members.
2. To provide relevant activities for the benefit of the members of the club.
3. To provide relevant and current information about development, training, and/or workshops as deemed necessary by the membership.
4. To establish stronger ties with other organizations with similar aims and objectives.

ARTICLE III – CODE OF CONDUCT

1. The Club shall establish a Code of Conduct and amend such as deemed necessary by the membership.

ARTICLE IV – FISCAL YEAR

1. The fiscal year of the club shall be March 1 to February 28 of each year.

ARTICLE V – MEMBERSHIP

1. Membership into the Club must be sponsored by two members in good standing and approved by the Executive.
2. A member in good standing is a member whose membership fees are not in arrears and who is not in violation of the Club's rules or Code of Conduct.
3. Membership is open to any adult eighteen (18) years of age or older.
4. A member in good standing shall be entitled to all rights and privileges, including the right to vote and hold office.
5. No member having less than twenty-six weeks membership shall hold office in that fiscal year.
6. A member whose membership fees are in arrears for at least one fiscal year ceases to be a member of the Club. Membership is regained as per Article V:1.

ARTICLE VI – MEMBERSHIP FEES

1. Membership fees shall be determined by the membership at the Annual General Meeting of the Club.
2. Membership renewal fees submitted after May 31 of that fiscal year may be subject to a penalty as determined by the membership at the Annual General Meeting of the Club.

ARTICLE VII – THE EXECUTIVE

1. The Executive of the Club shall consist of:

President	Vice President
Treasurer	Immediate Past President
Secretary	Sports Committee Chairperson
Social Committee Chairperson	

2. The Executive shall be elected at the Annual General Meeting of the membership.
3. The Executive Officers shall be a member of the Executive for one (1) year subject to re-election or re-appointment.
4. No member shall hold the same office for more than two consecutive terms.
5. The Immediate Past President shall be a part of the Executive for one (1) year.
6. A member shall cease to be a member of the Executive when he/she
 - a. resigns or dies
 - b. is absent from three or more consecutive meetings without justifiable cause
7. Should a vacancy occur during the fiscal year within the Executive, such vacancy shall be filled by appointment with the Executive.
8. A member of the Executive shall surrender to the Executive all documents and properties concerning or belonging to the Club upon termination of his/her office.

ARTICLE VIII – SIGNING OFFICERS

1. The legal signing officers of the Club with respect to contracts, banks or trust accounts, cheques, drafts, bonds or certificates, shall be any two of the present Secretary, Treasurer or President, there being not fewer than three signing officers.

ARTICLE IX – EXPENSES

1. No expenses shall be contracted on behalf of the Association unless approved by the Executive.

ARTICLE X – MISBEHAVIOUR/MISCONDUCT

1. The misbehaviour or misconduct by any member at a club sponsored activity is subject to disciplinary actions, providing that:
 - a. a signed complaint is received by the Executive Committee within fourteen (14) days of the infraction.
 - b. the Executive, within seven days of receiving the complaint, informs the member in question and appoints three non-executive members of the Club to investigate the matter and make recommendations to the Executive.
 - c. the member under consideration is notified by certified mail of his/her right to personally present his/her case to the Committee, or to be represented by another member of the Club.
 - d. a complaint received by the Executive is settled within thirty days of receipt of such complaint.
2. The decision of the committee shall be approved by a two-thirds (2/3) majority of the executive, and shall be immediately conveyed in writing to the member under consideration.
3. The decision of the committee, as approved by the executive, is final.
4. The Executive may initiate a complaint against a member.

ARTICLE XI – DISSOLUTION

1. In the event of a dissolution of the Club, all its assets, after payment of its liabilities shall be donated to a registered charitable organization as decided by the membership.

ADOPTED THIS _____ DAY OF _____ 1997.

president

secretary

SOUTHSIDE SPORTS AND SOCIAL CLUB

BYLAWS

B-1 DUTIES OF THE EXECUTIVE

1. to act as the organizing and administrating body of the Club;

B-2 DUTIES OF THE OFFICERS

A. The President

- i) shall preside at all general and executive meetings of the Club.
- ii) shall be an ex-officio member of all committees.
- iii) shall convene meetings as the need arises.
- iv) shall act as a spokesperson of the Club.
- v) shall continue to serve on the executive for one year as past president after his/her term of office has expired.
- vi) shall perform all duties as customary devolve upon a president in addition to all other duties as may be assigned by the Executive or the membership at a general meeting.

B. The Vice President

- i) shall, in the absence of the president, assume the duties of the president with all the powers and rights thereof.
- ii) shall present a partial or full slate of candidates for election at the Annual General Meeting.
- iii) shall perform all duties which may be assigned by the Executive or the membership at a general meeting.

C. The Secretary

- i) shall maintain and/or update all records of the club.
- ii) shall prepare and distribute minutes of all meetings.
- iii) shall maintain and updated memberships list.
- iv) shall inform or create a process to inform members of General Meetings.
- v) shall perform all duties which may be assigned by the Executive or the membership at a general meeting.

D. The Treasurer

- i) shall receive and receipt all monies of the Club.
- ii) shall deposit the funds of the Club in a Chartered Bank or Trust company that is in the name of the Club.
- iii) shall keep an accurate inventory of the Club's assets.
- iv) shall perform all duties which may be assigned by the Executive or the membership at a general meeting.

E. The Sports Committee Chairperson

- i) shall initiate, promote, and organize all sporting activities.
- ii) shall perform all other duties as assigned by the Executive or the membership at a general meeting.

F. The Social Committee Chairperson

- i) shall initiate, promote, and organize all social activities.
- ii) shall perform all other duties as assigned by the Executive or the membership at a general meeting.

B-3 MEETINGS

- i) There shall be at least two general meetings each year; one of which shall be the Annual General meeting to be held in February.
- ii) Election of Officers shall be held at the Annual general meeting each year.
- iii) Executive meetings shall be held as often as deemed necessary.
- iv) A meeting of special significance shall be called by the secretary within 14 days of receipt of notice, providing that such notice is signed by twenty-five percent (25%) of the members in good standing.
- v) The general memberships shall be informed of the outcome of a meeting of special significance within fourteen (14) days of such meeting.
- vi) A QUORUM for a general meeting shall be twenty-five percent (25%) of the members in good standing.
- vii) A QUORUM at an Executive meeting shall be a simple majority of elected officers.
- viii) The membership shall be notified of a general meeting at least fourteen (14) days prior to such a meeting.
- ix) All meeting shall be conducting according to the Rules of Order adopted by the Executive.

B-4 NOMINATION AND ELECTION OF OFFICERS

- i) A slate of candidates may be presented by the vice-president.
- ii) Nominations may come from the floor
- iii) Members running for office must be present at the meeting, or a signed letter of intent must be presented to the secretary at least three (3) days prior to the meeting.
- iv) A Returning Officer shall be appointed by the vice-president on or before the day of the election.
- v) Voting shall be done by secret ballot.
- vi) A nominee defeated for an office may be nominated for another position.
- vii) In event of a tie vote, the Returning Officer shall cast the deciding vote.

B-5 AMENDMENTS AND RATIFICATION

- i) Any member in good standing may propose an amendment(s) providing that it is in writing, signed by the member and witnessed by another member in good standing.
- ii) A proposed amendment(s) must be received by the secretary at least two weeks prior to the General Meeting at which time the amendment(s) is to be considered.
- iii) Ratification of the amendment(s) shall be a **two-thirds majority vote** of the members present and shall go into effect immediately.

ADOPTED THIS _____ DAY OF _____ 1997.

president

secretary